APR **2 7** 2006

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Revised Policy for DoN Systems Engineering Plan (SEP)
Review and Approval

ASN (RD&A) memorandum, Policy for DoN Systems Engineering Plan
(SEP) Review and Approval of 6 June 2005, provided guidance to be implemented
by Navy and Marine Corps Program Managers (PMs), Program Executive
Officers (PEOs), Systems Commands (SYCOMs), and Direct Reporting Program
Managers (DRPMs) for the development, review, and approval of program SEPs.
That document is hereby cancelled and superceded by this memorandum.

I hereby delegate SEP approval authority to ASN (RD&A) Chief Engineer
(CHENG) of ACAT(s) 1C, 1AC, and II and Special Interest programs.
Additionally, I delegate SEP Component approval authority to ASN (RD&A)
CHENG of ACAT 1D and 1AM programs for submission to USD(AT&L) and
ASD(NII)/DoD CIO.

Programs will develop a SEP for review and approval for each milestone
review to recognize that Systems Engineering practices are integral in the
execution of our acquisition programs. Although there is no prescribed format for
SEPs within the Defense Acquisition Guidebook, the OSD SEP Preparation Guide
provides a recommended content. Navy and Marine Corps programs will use the
instructions and forms in the following attachments to facilitate review and
coordination.

My expectation continues to be that the Program Office lead or Chief
Systems Engineer will have the primary role in developing the SEP. SYSCOM
Technical Authorities and PEO Programmatic Authorities must also continue to
ensure quality, completeness, and acceptable level of risk.

Delores M. Etter

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Review and Approval

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Copy to:
ASN (RD&A)
ASN (RD&A) CHENG

SEP Approval Matrix

Acquisition Category	Submitted by	Concurrence	Designated SEP Approval Authority	Designated Component Approval	Program MDA
ACAT 1D	Program Manager/Lead System Engineer	PEO or DRPM/Chief System Engineer		ASN RDA CHENG	USD (AT&L)
ACAT IAM	Program Manager/Lead System Engineer	PEO or DRPM/Chief System Engineer		ASN RDA CHENG	ASD(NII)/DoD CIO
ACAT IC	Program Manager/Lead System Engineer	PEO or DRPM/Chief System Engineer	ASN RDA CHENG		SECNAV or ASN(RD&A)
ACAT IAC	Program Manager/Lead System Engineer	PEO or DRPM/Chief System Engineer	ASN RDA CHENG		ASN(RD&A)
ACAT II	Program Manager/Lead System Engineer	PEO or DRPM/Chief System Engineer	ASN RDA CHENG		ASN(RD&A)
ACAT III	Program Manager/Lead System Engineer		MDA		PEO or DRPM or SYSCOM
ACAT IVT	Program Manager/Lead System Engineer		MDA		PEO or DRPM or SYSCOM
ACAT IVM	Program Manager/Lead System Engineer		MDA		PEO or DRPM or SYSCOM
Special Interest	Program Manager/Lead System Engineer	PEO or DRPM/Chief System Engineer	ASN RDA CHENG		ASN(RD&A)

PROGRAM NAME

SYSTEMS ENGINEERING PLAN (SEP)

VERSION

MILESTONE SUPPORTING

DATE

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OSD APPROVAL

_____   _____
Milestone Decision Authority   DATE
or Designated SEP Approval Authority

SEP Title Page ACAT ID / IAM   Attachment (2)

SYSTEMS ENGINEERING PLAN (SEP)
FOR THE
PROGRAM NAME

VERSION

MILESTONE SUPPORTING

DATE
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<u>SUBMITTED BY</u>

_____	_____	_____	_____
Lead or Chief Systems Engineer	DATE	Program Manager	DATE
PROGRAM NAME		PROGRAM NAME	

<u>CONCURRENCE</u>

_____	_____	_____	_____
Lead or Chief Systems Engineer	DATE	PEO or Equivalent	DATE
PEO or Equivalent NAME		PEO or Equivalent NAME	

<u>COMPONENT APPROVAL</u>

_____   _____
Designated Component Acquisition Executive   DATE
or Milestone Decision Authority

SEP Coordination Page ACAT ID / IAM   Attachment (2)

SYSTEMS ENGINEERING PLAN (SEP)
FOR THE
PROGRAM NAME

VERSION

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DATE

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<u>SUBMITTED BY</u>

_____   _____   _____   _____
Lead or Chief Systems Engineer   DATE   Program Manager   DATE
PROGRAM NAME   PROGRAM NAME

<u>CONCURRENCE</u>

_____   _____   _____   _____
Lead or Chief Systems Engineer   DATE   PEO or Equivalent   DATE
PEO or Equivalent NAME   PEO or Equivalent NAME

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<u>SEP APPROVAL</u>

_____   _____
ASN RDA CHENG   DATE

SEP Title and Coordination Page ACAT IC / IAC / II   Attachment (2)

SYSTEMS ENGINEERING PLAN (SEP)
FOR THE
PROGRAM NAME

VERSION

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DATE

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<u>SUBMITTED BY</u>

_____	_____	_____	_____
Lead or Chief Systems Engineer	DATE	Program Manager	DATE
PROGRAM NAME		PROGRAM NAME	

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<u>SEP APPROVAL</u>

_____   _____
Milestone Decision Authority   DATE

SYSTEMS ENGINEERING PLAN (SEP)
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<u>SUBMITTED BY</u>

_____   _____   _____   _____
Lead or Chief Systems Engineer   DATE   Program Manager   DATE
PROGRAM NAME   PROGRAM NAME

<u>CONCURRENCE</u>

_____   _____   _____   _____
Lead or Chief Systems Engineer   DATE   PEO or Equivalent   DATE
PEO or Equivalent NAME   PEO or Equivalent NAME

<u>SEP APPROVAL</u>

_____   _____
ASN RDA CHENG   DATE

SEP Title and Coordination Page ACAT Special Interest   Attachment (2)